

# Annie Weathers

## **Collection Mgt. / V. P. Lending**

Millington, TN 38053

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(901) 3957650

## Work Experience

### **Collection Mgt. / V. P. Lending**

Postal Employees' Credit Union - Memphis, TN

February 1986 to April 2011

February 11, 1986 to April 29, 2011

Primary Duties: • Determined delinquency causes and established corrective actions.

- Contacted delinquent members and met with them to cure their account(s).
- Maintained statistics on delinquencies and determined possible adverse trends.
- Prepared and sent problem accounts to our attorney or collection agency for legal actions.
- Prepared the monthly write-off report, the allowance for loan loss (ALL) report and the month-end delinquency report for the Board of Directors monthly meeting.
- Sent bankruptcy claims to our attorney for filing.
- Posted all bankruptcy loan payments and adjusted those loans according to policy.
- Processed all credit life and credit disability claims.
- Processed collateral insurance premiums and claims.
- Attended to all correspondence pertaining to loan collections

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- Assisted CEO in the development of loan procedures and policies.
- Performed other task requested by President/CEO as they related to the credit union and its' function.

Reason for leaving: Postal Employees credit Union merged with another credit union. As a result, I was dismissed from employment because the new credit union placed their own people in my position.

## Education

### **high school graduate in I have credited courses in Credit Union Organizations, Collection Procedures, Collection Laws, and Bankruptcy Procedures**

Manassas High School - Memphis, TN

January 1963 to January 1967

## Skills

- I have good communication skills and organizational skills. I am knowledgeable in filing life and disability insurance claims, auto insurance claims and bankruptcy claims. I also have knowledge in basic collection laws and procedures, as well as loan processing.