

Darlene Wilkins LeSueur, CFE

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PROFESSIONAL PROFILE

Audit professional with more than 35 years of experience in governmental, corporate, operational, bankruptcy, and compliance auditing including over 20 years of management and leadership experience. Extensive background in audit planning, report writing, financial analysis, fraud investigations, and research. Governed by principles of integrity, objectivity, competency and loyalty.

EDUCATION

Bachelor of Science - Accounting
Rust College, Holly Springs, MS
Cum Laude

MBA
Belhaven University, Jackson, MS

CERTIFICATIONS

Six Sigma Green Belt

Certified Fraud Examiner

PROFESSIONAL EXPERIENCE

03/19-current Bankruptcy Analyst Department of Justice, Memphis, TN

Ensure financial accountability and compliance with the Bankruptcy Code by preparing sound, effective financial analyses of chapter 11 reorganization cases; provide testimony, as necessary, as to facts or serve as an expert witness; assist in preparation of a variety of motions and other judicial pleadings; take civil actions against persons who abuse the law or seek to defraud the bankruptcy system; supervise the administration of bankruptcy cases by panel and standing trustees, and adhere to professional and ethical standards prescribed by the Department.

07/13-02/19 Internal Audit Director Shelby County Schools, Memphis, TN

Managed a team of supervisors and senior fraud investigator to ensure that audits were executed as outlined in the audit plan and that fraud hotline alerts were promptly investigated. Hired, trained, promoted, disciplined and evaluated assigned staff. Conducted district-wide operational audits and fraud investigations; and other special audits as required or requested by the Audit Committee or Superintendent. Prepared and managed \$1.1M division budget; participated on cross-functional teams as needed to improve District operations. Assisted Chief Internal Auditor with special projects or assignments; attended board meetings, cabinet meetings, etc. as requested. Compiled the annual financial report of Internal School Funds for submission to the Tennessee Comptroller's Office. Worked with external auditors during the annual audit of Internal School Funds. Advised school leadership and other District personnel on applicable policies and procedures as required. **Prior position held with this employer: 04/08-6/13, Sr. Internal Auditor.**

01/00- 03/08

Audit Supervisor

ServiceMaster, Memphis, TN

Managed the multi-state audit process for the tax department and supervised tax analysts. Interacted with internal and external auditors. The audit process involved coordinating audit schedules, communicating with auditors, requesting source documents from branch personnel, researching tax statutes, audit write-up, generating quarterly reports to tax department management and corporate CEO's. Assisted with tax compliance; reviewed and approved tax returns filed to multi-state jurisdictions; performed other related duties. **Prior position held with this employer: 12/98-12/99, Regional Accountant, TruGreen (a ServiceMaster company), Memphis, TN**

4/96-11/98

Process Group Manager

Florida Dept. of Revenue, Pensacola, FL

Managed a staff of tax auditors responsible for performing audits including but not limited to, sales and use tax, intangible tax, documentary stamp tax, and corporate income tax. Assigned and reviewed the work of the audit compliance team to ensure performance was in compliance with Florida taxing statutes, agency policies, procedures and the strategic audit plan. Audit reviews included business entities operating in various industries and under unique conditions such as Chapter 11 Bankruptcy (reorganization). Assisted auditors with complex audit issues in areas such as audit procedures, techniques and related technical matters. Motivated, trained, evaluated and recommended actions for hiring, promoting, rewarding or disciplining employees. **Prior position held with this employer: 6/87-3/96, Tax Auditor, Florida Department of Revenue, Miami, FL**

Adjunct Teaching Experience

1/04-5/04

Business Statistics Instructor, MidSouth Community College, W. Mphs., AR

Computer Skills

Microsoft Excel, Word, Access & Powerpoint, Windows, Cyborg, Foxpro, AS400 main frame applications, ACL, JDEdwards, Walker System.

Memberships/Affiliations

Association of Certified Fraud Examiners, U.S. Selective Service Board Member. **Past Boards served:** Institute of Internal Auditors-Global Guidance Contributor, Association of Local Government Auditors, Shelby County Beer Board, Institute of Management Accountants, Community Equity Investments-Pensacola, FL, Jefferson-Reaves Senior Health -Miami, FL

Publication

Auditing Grants in the Public Sector, April 2018, The Institute of Internal Auditors

Professional Development

Project Management Professional Course-Velociteach
Peer Review Training-Assoc. of Local Government Auditors
Certified Internal Auditor Course-Dr. Glenn E.Sumners, LSU